

NORTH CAROLINA ASSOCIATION OF SOIL AND WATER CONSERVATION DISTRICTS

Hall of Fame Award and Hall of Fame Selection Committee

The Hall of Fame Award is created by the North Carolina Association of Soil and Water Conservation Districts (Association) for the purpose of recognizing District Supervisors and other conservation leaders for superior contributions and outstanding leadership in promoting soil and water conservation in their home community, throughout the state, and elsewhere. Persons selected for recognition will be honored and formally inducted into the Association Hall of Fame during the Association's Annual Meeting.

The Hall of Fame Selection Committee is established pursuant to the Association's articles by the Executive Committee. The Association President serves as an ex officio member of the committee, which shall function in a similar manner as any other ad hoc or special committee of the Association.

Selection Committee Organization and Operating Procedures

Committee Charge

The Hall of Fame Selection Committee is responsible for selecting conservation leaders into the Association's Hall of Fame. The Committee is also responsible for mounting the inductee's plaque in the Hall of Fame display currently located in the Jim Graham Building, NC State Fair Grounds.

Committee Membership

The Selection Committee consists of ten (10) members appointed by the President of the Association. To be eligible for appointment a member must be currently serving as a District Supervisor and have a minimum of ten (10) years service as a Supervisor (need not be consecutive). Each member appointed shall have a five (5) year term with terms staggering where two members' terms expire each year. Terms of service will begin at the end of the Association's annual meeting in January of each year.

Filling Expiring Seats--The current President of the Association by December 1 of each year shall in his/her sole discretion select two members to serve on the committee and said appointments shall become effective at the conclusion of the Association's annual meeting the following January.

Filling vacancies unexpired terms—Should a member of the committee cease being a District Supervisor, resign or otherwise vacate his/her seat on the committee, the current President of the Association shall name a member to fill out the remainder of the term. Said appointment to fill a vacancy of an unexpired term shall be effective immediately upon the appointment by the President of the Association.

The current members of the Hall of Fame Selection Committee, should they desire, may make non-binding recommendations to the Association President in filling both expired and unexpired terms.

General Guidelines

- District Supervisors who have exemplary records of accomplishment in leading soil and water conservation programs and sustained successful leadership of the Districts and/or Association organization at various levels will receive priority consideration for induction into the Hall of Fame.
- Conservation leaders, other than District Supervisors, may be considered for induction into the Hall of Fame when their contribution has made a major impact on the condition of natural resources in the state or a larger area of the country and the Districts/Association organization has benefited long term from the leader's sustained efforts.
- Only North Carolina Soil and Water Conservation District Boards of Supervisors may nominate persons for induction into the Hall of Fame.
- In any year, one District Supervisor and one other person may be selected for induction. The "other person" may also be a District Supervisor. There is no requirement that an induction be made in any year if the Selection Committee so decides.

Nomination Procedure Rules and Evaluation

The Hall of Fame Selection Committee shall annually present to the Executive Committee for distribution at the Executive Committee's Fall meeting a proposed procedure for selection of the next years nomination cycle and Program Rules. The Executive Committee shall have until their first meeting in January to make changes to the program and notify the Hall of Fame Selection Committee of the approved rules for the next cycle of selection for the Hall of Fame.

Adopted this the 15th day of September 2015 by the Executive Committee of the North Carolina Association of Soil and Water Conservation Districts.



Manly M. West, President
North Carolina Association of Soil and Water Conservation Districts

For the January 2017 Award, the Executive Committee of the North Carolina Association of Soil and Water Conservation Districts adopts the following Nomination Procedure Rules and Evaluation:

2016 Program Rules

A: Nomination Procedures

- Nominations must be made using the approved format provided with these rules and guidelines.
- Nominations must address each of the eight evaluation factors listed. Nominations must be postmarked no later than June 1 to be eligible for consideration in that same year.
- Nominations must be sent to the address indicated in the nomination packet.
- Supporting materials, if any, offered as part of the nomination packet must be limited to items that connect specifically to one or more of the eight evaluation factors listed.

B: Evaluation of Nominees

- The Hall of Fame Selection Committee will evaluate the entire list of nominees each year during its annual Selection Committee meeting. After having been considered for at least two (2) years, all nominations not chosen for induction into the Hall of Fame will be returned to the nominating District. Districts may re-nominate candidates previously offered for consideration. In the case of re-nomination, new or added accomplishments or contributions by the nominee should be included to strengthen the nomination.
- All nominees will be evaluated using the points based system applied to each evaluation factor as shown below and in the approved nomination packet.

<u>Nominee Evaluation Factor</u>	<u>Maximum Points</u>
Factor 1: Getting Soil and Water Conservation on the Ground	15
Factor 2: Leadership of local Conservation District Programs	20
Factor 3: Leadership of NCASWCD Organization and Programs	25
Factor 4: Leadership of NACD Organization and its Initiatives	10
Factor 5: Honors, Awards, and Recognition Received	10
Factor 6: Service to Conservation Districts and the Association	10
Factor 7: Leadership in Related Organizations	5
Factor 8: Miscellaneous other Leadership and Accomplishments	5

C. Selection and Induction of Nominees

- To be inducted into the Hall of Fame, at least six members of the Selection Committee must vote in the affirmative for induction of the nominee.
- When nominees have been selected, the Selection Committee will notify the nominating District. The District will designate a contact person to receive all correspondence from the Selection Committee and to perform the following tasks:

1. Secure a portrait style black and white photograph (5 x 7 or 8 x 10) of the nominee for the Committee's use in preparing Hall of Fame plaques.
2. Work with the Committee to draft the inscription to be used on the inductee's plaque.
3. Work with the inductee or inductee's family to inspect the proof of the plaque for accuracy of inscription and artwork prior to the Committee finalizing the order for plaques.
4. Arrange for payment of plaques when invoiced by the Selection Committee.
5. Determine and advise, in writing, the chairperson of the Selection Committee of the names of family members or others who will be present for the induction ceremony at the State Association's Annual Meeting. This information is needed to ensure proper seating arrangements for family members and others in the inductee's party.
6. Determine and advise, in writing, the chairperson of the Selection Committee of the names of people who will actively participate in the induction ceremony in support of their inductee.
7. The inductee's home District is responsible for making any meal, travel, and room reservations needed for their inductee and family members in connection with the induction ceremony

D. Costs Associated with Induction of the Nominee

Unless otherwise budgeted by the Association, the inductee's nominating District is responsible for all costs incurred in the induction of a person resulting from their nomination. The usual and customary costs are as follows:

- One plaque (11" x 14") for the Hall of Fame display at the Jim Graham Building, State Fair Grounds, Raleigh (Approximately \$381).
- One plaque (9" x 12") for the inductee or their family (Approximately \$178). The District may order additional plaques at the same price. If the inductee's family wants additional plaques, they may order them along with the Committee's order and at the same price with the cost being paid by the family.
- Banquet meals for the inductee and family members/friends unless other arrangements are made between the nominating District and the inductee's family.
- Travel and room reservations for the inductee and immediate family members participating in the ceremony unless other arrangements are made between the District and the family.

E. Committee Operations Schedule

January, Annual Statewide Meeting --- Issue a call for nominations for induction into the Hall of Fame.

June 1 --- Deadline for nominations to be sent to the chairperson of the Hall of Fame Selection Committee.

Between July 20 and August 10---Hall of Fame Selection Committee meets, determines nominees for induction in the Hall of Fame.

August 11 --- (a) Notify successful nominating District(s) of selections and local responsibilities, charge District contact person to collect information for drafting plaque details. (b) Return unsuccessful nominations to the respective nominating Districts after the second year's evaluation by the Selection Committee.

September 1 --- Forward draft materials and photograph(s) to the plaque manufacturing company for preparation of an artist's rendering of the plaque to be used for induction of the nominee into the Hall of Fame.

September 15 --- Receive proofs from plaque manufacturer and check inscription and artwork for accuracy with the inductee's family.

October 1 --- Return checked proofs to manufacturer for preparation of finished plaques.

November 1 --- Receive finished plaques from the manufacturer.

January, Association Annual Meeting --- Conduct Hall of Fame induction ceremonies.

Adopted this the 15th day of September 2015 by the Executive Committee of the North Carolina Association of Soil and Water Conservation Districts.



Manly M. West, President

The members of the Hall of Fame Selection Committee as of January 5, 2016 are:

<u>Name</u>	<u>District</u>	<u>Position</u>	<u>Term Expires</u>
Manly West	Currituck	Member	January 2017
Bruce Whitfield	Person	Member	January 2017
Richard Smith	Polk	Member	January 2018
I.H. "Cokie" Jones	Davie	Member	January 2018
Myles Payne	Alexander	Member	January 2019
Charles Davenport	Pitt	Vice Chair	January 2019
Craig Thornton	Sampson	Member	January 2020
Ned Hudson	Cabarrus	Member	January 2020
Franklin Williams	Duplin	Chairman	January 2021
Bobby Joe Fisher	Nash	Member	January 2021